



# CITY COLLEGE

102/1, RAJA RAMMOHAN SARANI, KOLKATA - 700 009

## **NOTICE FOR STUDENTS SEEKING READMISSION**

It is hereby notified that the Admit Order in various disciplines/courses of City College, Kolkata, is going to be published shortly for the students, seeking readmission with proper eligibility to get readmitted and submitted application to 'The Principal, City College, Kolkata' for the same. The enlisted applicants are instructed to deposit requisite Admission Fees (subject/course wise) on and from **18/08/2018 (Saturday) to 20/08/2018 (Monday) within banking hours (for offline payment) or may be paid online**. After successful deposition of the requisite admission fees, a challan of the same must be retained by the applicants (for both online and offline payments) for upload in college website (Admission Portal) - [www.citycollegekolkata.org](http://www.citycollegekolkata.org). It is further instructed that the following documents along with the bank Challan should be uploaded between **22/08/2018 (Wednesday) and 25/08/2018 (Saturday)**. Any further request regarding document upload will not be entertained.

- ✓ Upload the Bank Challan as Proof of Deposition of Requisite Admission Fees
- ✓ Upload the Passport size recent coloured photograph
- ✓ Upload the full signature of the applicant as proof of identity
- ✓ Upload the +2 level marksheet as proof of Merit Score
- ✓ Upload the birth proof certificate, Madhyamik Certificate
- ✓ Upload the SC/ST/OBC-A/OBC-B certificate as proof of caste (if applicable)
- ✓ Upload the PH/VH certificate as proof of physical disability (if applicable)
- ✓ Upload the sports certificate (if applicable)

After successful upload the students are instructed to Print the Application Form and come to college to attend classes on and from **21/08/2018 (Tuesday) at**

**11:00 AM** according to the published schedule (routine) in college website/admission portal.

### **PROCESS OF PAYMENT OF ADMISSION FEE**

1. Go to SBI Home
2. Click SB Collect
3. Click  I have read & accepted the.... ..
4. Select - State of Corporate/ Institution - West Bengal
5. Select - Type of Corporate/ Institution - Educational Institution
6. Select - Educational Institution Name - CITY COLLEGE
7. Select - Payment Category - ADMISSION FEE 2018
8. Enter APPLICATION NUMBER - CITY18 ... ..
9. PAY ADMISSION FEE ON LINE
10. TAKE A PRINT OUT OF THE CHALAN

By order  
Principal, City College, Kolkata