CENTRAL LIBRARY CITY COLLEGE, KOLKATA – 700 009

Notice - 04/04/2022

Issue of Library Card to the Students

The students are informed that Library Card for home issue of books will be issued from the Central Library on and from 05.04.2022 on production of Fees Book and Identity Card.

Students are advised to deposit <u>Rs.100/- (One hundred only)</u> in cash section as a **Refundable Library deposit**. Students must collect their Refundable Library Deposit within one year after the publication of Final University Examination with an application supported by the original credit receipt of the deposit.

The students have to bring the following documents:

- 1. Fee Book
- 2. Fee deposit receipt for enrollment to the respective semester
- 3. Library fee (Refundable) deposit receipt
- 4. Passport Size Photograph

Schedule of issue of Library Card – Monday to Friday (1.00 p.m. to 3.00 p.m.) The last date of issue of Library Card: 29.04.2022 (Friday)

Librarian

City College, Kolkata-9

Copy to: Principal/Staff Room/Notice Board/Notice Book/Library

Head Clerk - for Class Circulation

Principal

City College, Kolkata – 9

Principal
CITY COLLEGE

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