



# CITY COLLEGE

A Unit of Brahma Samaj Education Society  
NAAC Accredited Degree College. Affiliated to University of Calcutta  
102/1, Raja Rammohan Sarani, Kolkata - 700 009.

06.01.2017

## ELECTION PROCEDURE

1. Two (2) representatives will be elected from each section of a class where the number of students is at least 50 (fifty) and 1 (one) representative from each section of class where the number of students is LESS THAN 50 (fifty).
2. Each nomination paper should be signed by one proposer and one seconder and to be submitted to the members of the Election Committee in the Rector's Room.
3. Nomination Papers would always be required to be submitted against a valid receipt and withdrawal form.
4. The candidate willing to withdraw his / her name is required to submit the filled in withdrawal form only issued to the candidate as per the notified schedule.
5. The scrutiny will be done by the Election Committee in the Rector's Room in presence of the candidates concerned or their representatives (one representative per candidate).
6. Candidates, proposers and seconders are directed to remain present at the time of scrutiny with their Photo Identity Cards and Fee Books.
7. The students, who will cast their vote, are directed to note that they must show their Photo Identity Cards and Fee Books at the gate before they are allowed to enter inside the college premises on the date of election. Students who fail to show their Photo Identity Cards / Fee Books will not be allowed to enter the college premises on that day under any circumstances.
8. Date of Election – 27/01/2017; Time of Election – 12:00 Noon; The main gate of the college will close before fifteen minutes of the onset of time of election.
9. Students are required to show their Photo Identity Cards and Fee Books at the time of casting their votes. Class representatives shall be elected by ballot vote from each section.
10. A candidate can appeal in writing against the decision of Election Committee regarding any dispute to the Election Tribunal formed separately for the purpose of this election. The decision of the Election Tribunal is final and binding on all matters regarding the election procedure and result.



*Korak Kanti Chaki*  
05-01-2017  
(Korak Kanti Chaki)  
Election Commissioner