CITY COLLEGE

102/1, RAJA RAMMOHAN SARANI, KOLKATA-700009
NOTICE (Sub: Document verification of students admitted to 1st Semester courses of session 2019-20)
Dated: 12.07.2019

All students who took provisional admission in City College (in 1st Semester courses of session 2019-20) are hereby reminded that **verification of documents is an extremely important step in the admission process**. As the process of admission has been so far conducted online (in compliance with a Government order to that effect), the admitted candidates **must have their documents verified at the College office** to confirm their admission, failing which the College authority cannot forward their names to the University of Calcutta for registration.

It has also been observed that a few candidates have committed some errors while filling up their forms online (e.g.: wrong spelling, wrong date of birth etc). **In all such cases, they must come prepared with a written application (on plain paper), a print-out of the full application form downloaded by them during the admission process and the photocopies of the relevant document/s** (for example, if some candidate has entered a wrong date of birth, the relevant document attached should be the admit card of the class X examination as proof of correct DoB). **Their verification may be kept on hold for some time before disposal of their application. It may be noted that the College authority will not be able to send their names to CU for registration unless this step is followed.**

Principal
City College