



# CITY COLLEGE

Affiliated to the University of Calcutta  
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GST No. 19CALC00619D1DE

Ref. No. ....

Date.....

## 1.1.1 Policies adopted towards the implementation and delivery of the curriculum:

1. Each academic session commences with the preparation of an academic calendar according to the programme set by the affiliating University.
2. A master routine is prepared and the same is circulated to different departments.
3. Departments allot classes and distribute teaching assignments to the individual teachers. Students are duly informed of such details through the College Website.
4. Each faculty prepares its teaching plans according to the credit points allotted in the university syllabus for each topic.
5. Along with the traditional method, teachers also use electronic teaching aids effectively to enhance the quality of classroom teaching. Recently, during the pandemic, digital platforms like Google Meet, Google classroom and Zoom etc. had been used extensively to facilitate online teaching.
6. The College maintains a regular, well-planned, periodic assessment and evaluation system for the learners. Students' seminars are regularly organized to monitor the progress of the students.
7. Field tours and surveys are regularly organized by various Departments to fulfil the curricular requirements and to promote the interest of the learners.
8. Teachers are available for the students even beyond the prescribed teaching hours to cater to their academic needs.



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