



CITY COLLEGE

Affiliated to the University of Calcutta
102/1, Raja Rammohan Sarani, Kolkata – 700009
Phone : 033 2350 1565, Office : 033 2360 7463
E-mail : principal.citycollege@gmail.com
Website : www.citycollegekolkata.org
GST No. : 19CALC00619D1DE

No: City/Lib/Koha/14

Di. 11.09.2023

Invitation of Quotation for KOHA (ILMS) in Cloud Server for City College Library

Sealed quotations are invited from reputed agencies/vendors/associations for installation of KOHA- Integrated Library Management Software (ILMS) in **cloud server environment** for the Central Library, City College, Kolkata. The sealed quotation should bear the heading at the top "Quotation for Installation/Customization of KOHA' in cloud server and should reach to "The Principal, City College, 102/1, Raja Rammohan Sarani, Kolkata- 700 009. The Central Library has Koha: version-18 in standalone mode connected with other computers through LAN.

The details of the works are furnished below:

| Sl. No. | Description of Job |
|---------|---|
| 1. | Latest version Koha installation (staff client and OPAC), configuration, customization of Koha and associated software in Cloud server with backup support of the database records. |
| 2. | Migrate and update Koha records (3200 approx) in new Koha under the Koha cloud server database. |
| 3. | The selected agency must have to send us koha database backup every 3 days in SQL format . |

Terms & Conditions:

1. No advance will be paid. 100% payment will be made only after satisfactory completion of the job. The job needs to be done within 15 days after receiving the work order.
2. The vendor needs to provide free support services for the first year of installment. After first year onwards, the cloud server cost along with maintenance support fees should be clearly mentioned in the quotation.
3. The agency must provide detailed credentials of the company so as to prove their experience in the respective field.
4. A list of clients with a copy of the work order for the last three years is to be provided.
5. The Rate should be inclusive of all taxes.
6. The Administration reserves the right to either accept or reject any bid without assigning any reasons whatsoever and tenderer shall have no claim/s on this account.
7. For further information please visit the library and meet the librarian during the working hours (1.00 pm to 4.00 pm).

The last date of receipt of sealed Quotation: 20.09.2023 during office hours.

Copy to:

1. Principal, City College
2. Vice-Principal, City College
3. Bursar and Convener, Purchase Committee, City College
4. Convener, Finance Committee, City College
5. Librarian, City College



8/11/23
11/09/23
Principal
CITY COLLEGE
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