

CITY COLLEGE

102/1, RAJA RAMMOHAN SARANI, KOLKATA-9

Notice-17.09.2023

This is notified for information of all concerned that as per instruction received from the Higher Education Department (HED), Government of West Bengal, all teaching and non-teaching staff and students of City College are requested to kindly participate in the computer training Program by conducted by IBM (for students) and by Microsoft (for teaching and non-teaching staff).

The Google Form links for courses to be conducted by IBM for students, and the Google Form Link for courses to be conducted by Microsoft for teaching and non-teaching staff are attached with this notice separately. Desired students, and teaching and non-teaching staff of the College are requested to kindly open the link and fill up the respective Google form for their participation.

Copy to: IQAC, VP, Bursar, Depts. (5), Office  
Staff room, Notice Board, Library,  
Students' Union.



*Sital Chatterjee*  
Principal

City College, Koilkata-9

*17/10/2023*

Points to be mentioned regarding the training programmes by conducted by MICROSOFT and IBM,  
Higher Education Department

Sensitization Campaign with HOIs of General Degree Colleges across various districts

The following two batches have been created among Govt./ Govt. Aided General Degree Colleges for better management and implementation of the upcoming training courses to be conducted by IBM & Microsoft:

Sl. No	Batch	Govt./ Govt. Aided General Degree Colleges of Districts	No. of Colleges
1	Batch 1	Alipurduar, Cooch Behar, Darjeeling, Jalpaiguri, Kalimpong, Uttar Dinajpur, Dakshin Dinajpur, Malda, Murshidabad, Nadia, Birbhum, Purba Barddhaman, Paschim Barddhaman, Purba Medinipur, Paschim Medinipur, Jhargram	234
2	Batch 2	Bankura, Purulia, Howrah, Hooghly, North 24 Parganas, South 24 Parganas, Kolkata	243
		TOTAL	477

 IBM Training Implementation

- Round 1 Sensitization before 17<sup>th</sup> October by DTE/DPI Office
- Form Creation and communication by 17<sup>th</sup> October
- Round 2 Sensitization with IBM on 31<sup>st</sup> October
- Registration of Batch 1 to be completed by 1<sup>st</sup> November
- Registration of Batch 2 to be completed by 4<sup>th</sup> November

Topic	Batch 1 Scheduled Date	Batch 2 Scheduled Date
Generative AI Bootcamp	6 <sup>th</sup> November	9 <sup>th</sup> November
Cloud Fundamentals	7 <sup>th</sup> November	10 <sup>th</sup> November

# Microsoft Training Implementation

- Round 1 Sensitization by 17<sup>th</sup> October by DPI/DTE Office
- Form Creation and Communication by 17<sup>th</sup> October
- Joint Sensitization on 31<sup>st</sup> October to all HOI
- Registration to be completed by 4<sup>th</sup> November

Scheduled Dates	Topic
7 <sup>h</sup> November	Microsoft Office Suit
8 <sup>th</sup> November	Cloud
9 <sup>th</sup> November	Microsoft Office Suit

- Training Platform: Microsoft Live

**Google Form for Courses to be conducted by IBM for students To be circulated among the Govt./ Govt. Aided General Degree College:**

Generative AI:

Google Form Link: <https://forms.gle/friZgcoXXFyx1AHr9>

Cloud Fundamentals:

Google Form Link: <https://forms.gle/sseueEgY1Ro8Q19U8>

**Microsoft Form for Courses for Teachers & non-teaching Staff:**

Microsoft Link <https://forms.gle/NiBtoym6kriFFsVv6>