

City College
102/1, Raja Rammohan Sarani,
Kolkata-700 009
Notice-16.12.2023

All teaching and non-teaching staff of the College are hereby requested to extend active cooperation with the members of NAAC steering Committee in the preparation of SSR and its submission within the stipulated time in the first week of January, 2024 for upcoming NAAC visit, to take active participation in the works of Academic Audit to be held in the first week of January, 2024 for the session 2022-23, attending meetings as per requirements and as & when suggested by IQAC Coordinator and NAAC Convener and different official works as & when urgently required by the College authority **during the Winter Recess from 26.12.2023 (Tuesday) to 30.12.2023 (Saturday)**. During the period of said recess, as per C.U. Statute, only Classes shall remain suspended. As per decision taken by the Governing Body in its meeting dated 09.12.2023 Agenda 25, all teaching and non-teaching staff the College must co-operate with the IQAC Coordinator, NAAC Convenor and members of the NAAC Steering Committee as and when they will be required in the College and/or in virtual meetings or for providing/forwarding any matters/papers which may be urgently required during the period of Winter Recess.

Copy to: IQAC, V.P., Bursar, Depts.(5), Office,
Staff Room, Office, Library, Notice
Board, Library, Students' Union.



Sital Chatterjee
Principal 16/12/2023
City College, Kolkata-9