

**City College**  
**102/1, Raja Rammohan Sarani, Kolkata-9**  
**NOTICE: 19.12.2023**

This is notified for information of all odd Semester (i.e. Semester I, III & V) students of all Streams of City College that they will have to follow strictly the instruction given in the notice dated 26.11.2023 (copy attached) regarding their attendance for being eligible to appear at the Semester-end Examination.

**A. For Semester V Students:**

Their Internal Assessment &/or Tutorial Examinations have been completed in the College. Before the Semester-V -end C.U. examination & at the time of their form-fill up through on-line, those students, whose attendance has been calculated less than 60% of the total number of classes held (vide C.U. Instruction regarding "Requisite Attendance"), will not be allowed to fill-up the form and to appear at the said Semester-end Examination, and then they shall have to take admission to the same Semester in the next year for attending classes and appearing at the said Semester Examination.

They are, therefore, required to attend all classes every day so that their attendance becomes at least 60% but less than 75% of the total number of classes held at the time of their form fill-up for appearing at the said Semester V Examination.

**B. For Semester I and III Students:**

A good number of students of Semester I & III are found to be absent everyday in the classes as per the report of the class teachers. They are, therefore, requested to attend all classes every day so that their attendance becomes at least 60% but less than 75% of the total number of classes held at the time of their form fill-up for appearing at the said Semester I and III-end Examinations. Those students of Semester I & III, whose attendance will be less than 60% of the total number of classes held (vide C.U. Instruction regarding "Requisite Attendance"), will not be allowed to appear at the Internal Assessment and/or Tutorial Examinations, subsequently to fill-up the forms and to appear at the said Semester-end examinations, and then they shall have to take admission to the same Semester I or III in the next year for attending classes and appearing at the said Semester Examination.

Copy to: IQAC Co-ordinator, V.P., Bursar, Office,  
Staff Room, Office, Depts. (5), Library  
Students' Union, class circulation



*Sital Chatterjee*  
Principal  
19/12/2023  
City College, Kolkata-9

City College  
102/1, Raja Rammohan Sarani, Kolkata-700 009  
Notice-26.11.2023

This is notified for information of all students of B.A./B.Sc./B.Com. Semester-I under New 4-year (Major) and 3-year (Multidisciplinary) Courses of studies and students of B.A./B.Sc./B.Com. (Hons. and General) Semester-III and Semester-V under CBCS concerned that:

- (a) A student attending 75% or more classes held shall be allowed to sit for concerned Semester Examination.
  - (b) A student attending at least 60% but less than 75% of total number of Classes held shall be allowed to sit for the concerned Semester Examinations subject to fulfilment of conditions laid down in the regulations.
  - (c) A student attending less than 60% of the total number of classes held shall not be allowed to sit for the concerned Semester Examinations and he/she has to take admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination.
- Such attendance will be calculated from the date of commencement of classes or date of admission, whichever is later.

A student who has not been eligible to appear at any Semester-end Examination may take admission to the next higher Semester and appear at such higher Semester-end Examinations. However, such student has to take admission to the concerned Semester, for which the candidate has been ineligible in the very next available chance without pursuing any other Semester Course simultaneously.

*Sital Chatterjee*  
Principal  
26/11/2023  
City College, Kolkata-700009