



CITY COLLEGE

Affiliated to the University of Calcutta
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Phone: 033 2350 1565, Office: 033 2360 7463
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Website: www.citycollegekolkata.org
GST No. : 19CALC00619D1DE

Notice

Date: 11.09.2025

All students of B.A./B.Sc./B.Com. Semester - II (Hons./Gen./Major) Examination, 2025 (Under CCF,2022) & B.A./B.Sc./B.Com. Semester- II (HONS./Gen./Major) Examination, 2025 of City College are hereby intimated that as per University of Calcutta Notice No. CE/R&F/25/12 dated 10.09.2025, An extension of the system of online submission application form will be open from 15/09/25 to 16/09/25 in the website **cuexamwindow.in**.

All the concerned students are instructed to complete the online application process at **cuexamwindow.in** and then submit Examinations fees as mentioned in the downloaded Application form online at City College Student Portal (<https://aimes-citycollege.in/StudentPortal/Login.aspx>). Students are also requested to submit duly **signed hard copy of the application form and Exam fees payment receipt** to the office of City College as per following schedule: -

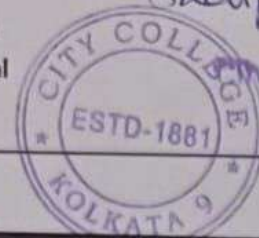
Semester & Stream	Date of submission of duly signed Application form and Exam fees payment receipt	Venue and Time
B.A./B.Sc./B.Com. Semester - II (Hons./Gen./Major) Examination, 2025 Under CBCS	15/09/25 to 16/09/25	Office, 12.00 pm to 2.30 pm
B.A./B.Sc./B.Com.(Hons./Gen./Major) CCF,2022 Examination, 2025		
Students must bring Receipt of Examination Fees Payment on scheduled date.		

Note:

- Checklists are uploaded to City College Portal.
- If there is any error in the Application form, the concerned candidate is requested to make necessary corrections in the form, sign beside each and every corrections made and submit two copies of Application form at the College office.

Enclosed:

- Instructions for filling the online application form at **cuexamwindow.in**
- Instructions for paying the online Exam fees at City College Student Portal (<https://aimes-citycollege.in/StudentPortal/Login.aspx>)



Principal
11/09/25
Principal
City College
Kolkata -9

Note: Do not make duplicate payment. Duplicate payment is not refundable.

Payment receipt will be generated within 48 hrs after payment. If the receipt is not generated after 48 hrs of payment, and in case of any technical problem contact CCE's payment procedure contact Mr. Anirban Dasgupta, Mob: 9884898001 (WhatsApp only) to City College office. Those who will not submit the CCE exam enrollment form with payment receipt will not be allowed to appear for the said examination.

Instructions for filling online application form at [cuexamwindow.in](https://www.cuexamwindow.in)

Students are suggested to fill the application form through a Computer as the page may not load properly in a mobile phone

Step 1: Go to the website: <https://www.cuexamwindow.in/>

Step 2: Click "**CBCS**" and "**CCF**"

Step 3: Click either "**BA**", "**BSc**" or "**BCom**" tab according to your stream.

Step 4: Click **Semester**

Step 5: Click "**Form Submission**" tab.

Step 6: You will be asked to enter your CU Registration Number or CU Roll Number. Enter correctly as given in the Examination Checklist.

Step 7: Enter any other detail as required.

Step 8: Check all your relevant details and make necessary corrections if required.

Step 9: Submit the form once all corrections are done.

Step 10: Take **two print outs** of the form and sign at appropriate place.

Step 11: Write your **College Roll Number** on top right corner of the form and Submit one copy of the duly signed form at City College Office. Keep one copy your personal record.

Instructions for paying the online Exam fees at City College Student Portal:

(<https://aimes-citycollege.in/StudentPortal/Login.aspx>)

- 1.** Visit the Student Portal from the link given above.
- 2.** Log in with Student Id (Roll Number) and Password (RollNumber).
- 3.** Click on 'Pay Exam Fees' under Student Panel.
- 4.** An amount of Rs.355/-(For CBCS) & 400/- (For CCF) is fixed. Enter excess fees (if any) have to put as mentioned in your Exam Application Form.,
- 5.** Select Semester.
- 6.** Enter Subject Info.
- 7.** Click on 'Tick to Confirm before payment'.
- 8.** Click on Pay button.



UNIVERSITY OF CALCUTTA

No. CE/R&F/25/12

Activity Schedule

SENATE HOUSE
CALCUTTA
10 September 2025

From: The Controller of Examinations
University of Calcutta

To: The Principals/TIC/ OIC

All Affiliated Colleges for Four / Three-Year B.A./B.Sc./B.Com. Semester – II Examination, 2025 (Under CCF, 2022) & B.A./B.Sc./B.Com. Semester – II (Hons./Gen./Major) Examination, 2025 (Under CBCS)

Dear Sir/Madam,

An extension of the system of online submission of forms for Four / Three-Year B.A./B.Sc./B.Com. Semester – II Examination, 2025 (Under CCF, 2022) & B.A./B.Sc./B.Com. Semester–II (Hons./Gen./Major) Examination, 2025 (Under CBCS) will be available on the web sites cuexam.net and cuexamwindow.in as per the following schedule.

Activity	Sem – II (CCF)	Sem – II (CBCS)
a. Online form submission and submission of duly signed form (generated after online application) with requisite fees by the candidates to the college.	15.09.2025 to 18.09.2025	15.09.2025 to 18.09.2025
b. Online approval of the candidates' enrolment form by the college.	15.09.2025 to 20.09.2025	15.09.2025 to 20.09.2025
c. Last date of deposition of fees using SBI collect by the colleges.	23.09.2025	23.09.2025
d. Last date of submission of e-Receipt for SBI Collect payment by the college to the University.	25.09.2025	25.09.2025
e. Downloading of Admit Card Sem – II (CCF) / Sem – II (CBCS) & Part – I (1+1+1, Sys), 2025	16.10.2025	

- In case of corrections related to candidate's enrolment, candidate with College staff should contact Statement Major Section, Darbhanga Building, 2nd floor, Dept. of Controller Exams along with forwarding letter from the principal.
- No corrections will be entertained after the date of issuance of admit card.
- Kindly note that only candidates having admit cards shall appear for the aforesaid examinations.

(Dr. Jayanta Sinha)
Controller of Examinations

S. Sinha
10/09/2025