

CITY COLLEGE

102/1, RAJA RAMMOHAN SARANI, KOLKATA-700 009

NOTICE

DATE: 02.12.2025

1. The election will be conducted by the Principal, City College, who will act as the Presiding Officer.
2. The election will be held on Tuesday, the 9th of December, 2025 in Room No. 16 between 12:00 noon and 3:00 p.m.
3. The electorates will be required to be present in the aforesaid room and in the schedule time to exercise his/her franchise.
4. The **Secret Paper Ballot System of Popular General Election** will be followed. The Presiding Officer will sign the Ballot Paper and hand it over to the electorate.
5. The electorate will cast his/her franchise in the Ballot paper signed by the Presiding Officer as per the instruction given in the Ballot Paper.
6. After casting his/her franchise the electorate will drop the folded Ballot Paper in a secured box in the custody of the Presiding Officer.
7. No electorate can exercise his/her franchise more than once.
8. The counting will start immediately after the election time is over.
9. The result will be declared on that day after the completion of the counting. In case of tie, decision will be made by drawing lottery.
10. The Presiding Officer will hand over the copy of the declared result to each candidate and notify the same.

Copy to:

Principal's file, Notice file, Office
Secretary, Teachers' Council, Library
Departments (5), Staff Room.



Sital Prasad Chattopadhyay
Principal 02/12/2025
City College, Kolkata-700 009
Principal
CITY COLLEGE
KOL-9