

CITY COLLEGE  
102/1 Raja Rammohan Sarani, Kolkata – 700009

NOTICE

Date: 22/09/2026

Physical Verification Schedule for Mop-Up Phase Admitted Candidates

This is to notify all candidates admitted through the Mop-Up Phase of the Decentralised Admission Portal for the academic year 2026–27 under the West Bengal Centralised Admission Portal that the physical verification of their documents will be conducted as per the following schedule:

Date of Physical Verification: **22/09/2026, 23/09/2026, 24/09/2026 and 25/09/2026**

**Time: 11:30 a.m. – 2:00 p.m.**

Venue: City College Office, 1st Floor

All concerned candidates are hereby instructed to appear at the above-mentioned venue within the scheduled date and time for physical verification of their documents.

A. List of Original Documents to be produced at the time of Physical Verification

1. System Generated Application
2. System Generated Provisional Admission Certificate
3. 10+2 level Mark sheet
4. 10 level Mark sheet
5. Age Proof Certificate (Admit Card/Birth Certificate etc.)
6. SC/ST/OBC Certificate
7. PWD Certificate
8. EWS Certificate
9. AADHAAR card
10. ABC ID 1
1. Registration Certificate (HS)
12. Migration certificate

B. Self Attested copies of the following documents to be submitted at the time of Physical Verification

1. Copy of 10+2 level Mark sheet
2. Copy of 10 level Mark sheet
3. Copy of Age Proof Certificate (Admit Card/Birth Certificate)
4. Copy of the SC/ST/OBC Certificate
5. Copy of the PWD Certificate
6. Copy of the EWS Certificate
7. AADHAAR Card 8. Copy of ABC ID
9. Copy of the Registration Certificate (HS)
10. Copy of the Migration certificate
11. Two copy passport size photo.

You need to submit Anti Ragging Undertaking during physical verification

Sd/- Principal  
City College