

City College

102/1, Raja Rammohan Sarani, Kolkata – 700 009

Tender

Number: CC/Lib/1260

Date: 16.01.2026

Invitation of sealed Quotation for repair and renovation and painting work at the Teachers' Study Room, located in the Central Library

Sealed quotations are invited from the registered firms/companies/agencies for the following repair/renovation/installation etc. works thoroughly at Teachers' Study Room (2nd Floor) of City College, adjacent to the central library at 102/1 Raja Rammohan Sarani, Kolkata-700 009 as resolved in the meeting of the Governing Body dated 08.11.2025 vide added agenda 03.

The size of the Room: Length: 20 ft. x Breadth 14 ft. x Height 12 ft. (approx). There are science laboratories above the room.

The work content:

1. Removing/shifting of debris/damaged documents etc. from the room to other room as instructed by the college authority.
2. Shifting of book shelves containing books/desks/tables/sofa etc. to another room of the Central Library on the same floor.
3. Removing of false ceiling and damaged part of the roof as well as wall, where applicable, keeping the electrical wiring and fittings/switch box/power points etc. intact as far as possible.
4. Repair of the roof/ceiling with the application of Tee, Joint etc. with standard company materials. (The companies of the materials with their specifications are to be mentioned in the quotation).
5. Cutting of damaged plaster both in roof and wall and making new plaster with standard materials. The trade name of the cement to be used in this work is to be mentioned.
6. Putty of the wall and ceiling
7. Application of Premier Primer to all areas of the room including iron materials.
8. Painting of the room and room of the librarian of the Central Library
9. Synthetic enamel painting of door, window, grill, joist, and tie beams etc.
10. Other specific work, if required, to be mentioned in the quotation in details.

Quotations can be submitted by post or at the Principal's office on any working day during 12 noon - 3pm. Interested firms/vendors/agencies may contact the undersigned and visit the site, before submitting their quotations.

The last date for submission of sealed quotations is: 30.01.2026 up to 4.00 p.m.

Terms & Conditions:

1. GST Rate & GST Registration Number should be mentioned in quotation.
2. Any additional charges if required should be mentioned in quotation.
3. All materials should be new, good and standard quality of Reputed Brand.
4. Name of Company or Brand of instruments should be mentioned in quotation.
5. Lowest quotation may not be accepted, as issuance of work order is totally dependent on College Authority.

S. S. Dutta 16/1/26
Prof. Siddhartha Dutta



Dr. Sital Prasad Chattopadhyay
16/01/2026

Principal
CITY COLLEGE

Bursar
Copy to: City College, Kolkata-9

1. Principal, 2. Vice-Principal, 3. Bursar and Convener, Purchase Committee, 4. Convener, Finance Committee, 5. Librarian

Dr. Arkadeep Mitra, Convener, website Committee - Please upload in the college website.

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