



CITY COLLEGE

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IQAC MEETING NOTICE

A meeting of the IQAC, City College, will be held on **Friday, February 24, 2023, at 2pm** to discuss the following agenda:

1. Confirmation of the proceedings of the previous meeting held on December 24, 2022 and matter arising of it.
2. Approval of final copy of AQAR for session 2021-22.
3. Proposal for mandatory presentation by all HoDs at IQAC Meetings on departmental result after publication of results of all three semesters (once after odd semesters and once after even semesters) once after even semester.
4. Activation of Grievance Redressal Cell----- a dedicated weekly slot to be fixed for meeting the Convener, Dr. Rupanjan Mukhopadhyay HoD, Department of Physiology.
5. Activation of Grievance Redressal Cell in ERP Module.
6. Providing Admin Rights to Dr. Partha Karak, Joint Convener of Website Committee for all ERP modules.
7. Proposal for celebration of Annual Day of the college and reintroduction of all Departmental awards.
8. Ensuring regularity of all Sub-committees formed in the TC. Reporting of activities by conveners to IQAC once per semester.
9. Reporting by Conveners of Scholarship Committees to IQAC once per semester.
10. Reporting by all TCS (between 2017-2022) regarding composition of different Sub-committees in these five years.
11. Approval of PBAS of Dr. Pallab Sarkar, Assistant Professor in Physiology.
12. Miscellaneous.

[Signature] 17/02/2023
Coordinator,
IQAC, City College

[Signature] 17/02/2023
Chairperson,
IQAC, City College

Members of the IQAC, City College

1. Dr. Sital Prasad Chattopadhyay, Chairperson.
2. Dr. Arnab Chaudhuri, Coordinator.
3. Prof. Chaitali Mukhopadhyay, Member from the Management.
4. Smt. Mitali Roy, Teacher Member.
5. Dr. Kaustav Chakraborty, Teacher Member.
6. Dr. Arkadeep Mitra, Teacher Member.
7. Dr. Arkajo Majumdar, Teacher Member.
8. Sri Syamsundar Dhara, Teacher Member.
9. Sri Soumendra Laha, Teacher Member.
10. Sri Anupam Roychowdhury, Senior Administrative Staff.
11. Smt. Sadhana Bose, Member from the Local Society.
12. Sri Arkonil Das, Student member.
13. Sri Samik Bhattacharya, Alumni member.
14. Sri Indranath Pyne, Member from Industrialist/Stakeholder.

Special Invitee

Prof. Nihar Sarkar, Former TCS & TR to the Governing Body.