

UMESCHANDRA COLLEGE

Formerly CITY COLLEGE COMMERCE DEPARTMENT (Morning)
(Accredited by the NAAC B Level)

13, Surya Sen Street,
Kolkata-700 012



श्रद्धावान् लभते ज्ञानम्

Office : (033) 2219 0164
E-mail : umeschandracollege@gmail.com
info@umeschandracollege.com
Website : www.umeschandracollege.com

Ref. No. 273(A)/SS-SM/2022-23

Date 09/06/2023

To
The Principal,
City College,
102/1, Raja Rammohan Sarani,
Kolkata – 700 009.

Dear Sir,

I would like to respectfully inform you that Umeschandra College is interested in exchange of teaching faculties, between two institutions, for some lectures, if possible.

In this regard, I reveal that:

- Umeschandra College is a Commerce College (For Honours & General Degree course in Accounting & Finance subjects);
- There are two campuses of Umeschandra College, main building at Surya Sen Street, Kolkata - 12, and the Extended building at Salt Lake, Sector III.
- Umeschandra College is a morning college; class time 6.00 am to 10.30 am at Main Building & 7.00 am to 11.30 am at Extended Campus.
- Our 2nd campus is a co-education unit. Main building is only for boys.
- This agreement will provide opportunities for the students and teachers to develop skills which enhance academic and social relationships.
- This will facilitate mutual cooperation in common Academic Programmes.
- Through the exchange of study materials, information of curriculum and organizing add-on courses and "Pilot" classes, both the institutions will strengthen relations among them.
- This agreement will provide the faculty, staff and the students the platform for collaborative research and cooperation in the educational, social and cultural spheres.
- The agreement will be valid for 5 years from the date of commencement and both the institutions will have rights to review on regular basis.
- In case of failure to comply with the provisions of agreement, the MOU will cease to exist and after five years, the agreement can be renewed if agreed upon

I expect that our students will be enriched when teachers of other eminent institutions will deliver lectures on required topic(s) of the syllabi of different semesters. Similarly in a reciprocal manner, several lectures can be delivered by our teachers at other Colleges. This process can help in filling up the teaching gap, at the respective ends.

Hence, I would request you to think about this proposal. Kindly give your response at a quick time. If you agree, the two Colleges can become parties in a Memorandum of Understanding in this respect and proceed further in near future.

Thanking you in advance for accepting my proposal.

Awaiting for an early response.

Yours sincerely,

Dr. Md. Tofazzal Haque
09/06/23

Dr. Md. Tofazzal Haque
Principal
Umeschandra College

UMESCHANDRA COLLEGE
13, Surya Sen Street





CITY COLLEGE

Affiliated to the University of Calcutta
102/1, Raja Rammohan Sarani, (Amherst Street)
Kolkata - 700 009, Phone : 033 2350 1565, Office : 033 2360 7463
E-mail : principal.citycollege@gmail.com
Website : www.citycollegekolkata.org
GST No. 19CALC00619D1DE

Ref. No. 764-A/Misc.

Date 14-06-2023

14/06/23

To,
The Principal,
Umeshandra College,
13, Surya Sen Street,
Kolkata-700012.

Sub. : Consent letter for Memorandum of Understanding.

Ref. : Your letter no. 273(A)/SS-SM/2022-23 dated 09.06.2023.

Respected Sir,

Thank you for being interested to have a Memorandum of Understanding with us. We are happy to accept your offer letter without any changes in the points mentioned in your letter for exchanging of teaching faculties, between two institutions for some lectures to develop the teaching skill in favour of the students of both institutions.

Thanking you

With regards,

Yours sincerely,

Sital Prasad Chattopadhyay

Dr. Sital Prasad Chattopadhyay

Principal 14/06/23

City College

Principal

City College, Kolkata-9

Received the same copy
on 14/06/23.

Shaqel

Principal
UMESHANDRA COLLEGE
13, Surya Sen Street
Kolkata - 700 012